

## **MINUTES**

**Regular School Board Meeting  
GRANGER SCHOOL DISTRICT NO. 204  
Granger Middle School Library  
March 25, 2024**

### **CALL TO ORDER 6:00 P.M.**

The Regular Board meeting was called to order at 6:00 PM by Rick Russell followed by the flag salute.

### **ROLL CALL (Board)**

Present: Rick Russell, Paul Golob, Kyle Shinn, and Veronica Bermudez. Absent: Dalia Chavez-Isiordia absent due to family illness.

### **PUBLIC FORUM**

No public forum.

### **APPROVAL OF MINUTES (A)**

- a. **February 21, Board Study Session Minutes**
- b. **February 26, 2024 Regular Board Meeting Minutes**

Paul Golob made a motion to approve the February 21 and February 26 meeting minutes as presented. Kyle Shinn seconded the motion. All approved, motion carried. The February meeting minutes were approved.

### **CONSENT AGENDA (A)**

- a. **Budget Status for February 2024, Financial Summary for February 2024, Cash Flow/Fund Balance Comparison & Graph, Enrollment March 2024 & Enrollment Chart**
- b. **Approval of Payroll & Accounts Payable for February 2024**
  1. **Accounts Payable ASB: 3/12/24, 3/29/24**
  2. **Accounts Payable GF: 3/12/24, 3/22/24, 3/29/24**
  3. **Warrant Issue for A/P & Payroll: 3/12/24, 3/22/24, 3/29/24**
  4. **BMO Reconciliation**

Business Manager, Amy Coats, updated the board on funding and revenue for the month of February 2024. The update included information on the February 2024 budget status, February 2024 financial report, cash flow balance comparison, BMO transaction recap, and student enrollment for March 2024. Amy also shared the March 2024 payroll information with the board.

- c. **Personnel Changes for March 2024**

Superintendent Hart reviewed the personnel changes for March 2024 with the Board.

Kyle Shinn made a motion to approve the consent agenda as presented. Paul Golob seconded the motion. All approved, motion carried. Consent agenda approved.

### **COMMUNICATIONS TO THE BOARD & DISCUSSION (I)**

- a. **Surplus of 1997 GMC Suburban (Brian Hart)**

The transportation Department would like to surplus a 1997 GMS Suburban. The vehicle has a blown engine and has not run for three years. The cost of repairs would exceed the value of the vehicle.

**b. 2024-25 Proposed School Calendar & Voting Results (Brian Hart)**

Superintendent Hart shared the proposed 2024-2025 calendar. In early March a survey with three calendar options was sent out to all staff. They were asked to review each calendar and then vote for the one they preferred. Calendar option 1 received the majority of votes with a 59.4%.

**c. Void Warrant Resolution #05-2023-2024 (Amy Coats)**

Business Manager, Amy Coats, asked the Board to approve a resolution which will cancel 14 uncashed checks. The uncashed checks date between 2018 and 2022. District checks must be cashed within 6 months of issuing. A resolution is required by the county in order to void them.

**d. Food Service Outside Vendor Update (Brian Hart)**

The district is considering going through an outside vendor for student lunches. Currently the companies being considered are SFE and the Healthy School Food Collaborative. SFE will be in the district on March 28<sup>th</sup> to visit the kitchens and get a sense of what we are currently working with and give us a report on what their services would look like in our district. If selected, SFE plans to send out a survey to all students asking for their input on what foods they'd like to have on the menu then create the menu and get the necessary products. Currently, Mabton, Wahluke, and Mt. Adams use SFE and have reported positive results and feedback from their students. Mt. Adams reported an increase in meals served and has been able to retain all of their kitchen staff.

**e. Farm Lease Agreement (Brian Hart)**

Superintendent Hart shared the details of the farm lease agreement. There were verbiage updates made to item #6 in regards to when fertilizers can be applied. If approved by the Board, the contract would start April 28, 2024 pending all parties agree and sign.

**f. Summer School (Sarah Gardiner)**

Assistant Superintendent, Sarah Gardiner, shared the details of the 2024 Summer School program. The program will begin on June 17<sup>th</sup> and end on July 11<sup>th</sup>. Students will attend 4 days a week, Monday through Thursday. Summer school will be funded through the 21<sup>st</sup> Century Program, Gear Up, Migrant funds, and ESSER Learning Loss.

**NEW BUSINESS (A)**

**a. Asset Prevention Program (APP) Resolution #06-2023-2024**

Kyle Shinn made a motion to approve the Asset Prevention Program Resolution as presented. Paul Golob seconded the motion. All approved, motion carried. The Asset Prevention Program Resolution was approved as presented.

**b. Surplus of 1997 GMC Suburban**

Paul Golob made a motion to approve the surplus of the 1997 GMC suburban as presented. Veronica Bermudez seconded the motion. All approved, motion carried. The surplus of the 1997 GMS Suburban was approved as presented.

**c. 2024-25 School Calendar**

Kyle Shinn made a motion to approve the 2024-25 school calendar as presented. Paul Golob seconded the motion. All approved, motion carried. The 2024-25 school calendar was approved as presented.

**d. Void Warrant Resolution #05-2023-2024**

Kyle Shinn made a motion to approve the Void Warrant Resolution #05-2023-2024 as presented. Paul Golob seconded the motion. All approved, motion carried. The Void Warrant Resolution #05-2023-2024 was approved as presented.

**e. Capital Project Budget Extension Resolution #07-2023-2024**

Kyle Shinn made a motion to approve the Capital Project Budget Extension Resolution #07-2023-2024 as presented. Paul Golob seconded the motion. All approved, motion carried. The Capital Project Budget Extension Resolution #07-2023-2024 was approved as presented.

**f. Grant Award Projects (A)**

- i. **Career Prep and Launch CTE Grant: MakerBot Carbon Fiber METHOD X 3D Printer (\$9,000), Maverick 2022 ATC 49x96 inch flat capacity Woodworking machine (\$57,000), Laguna Smart Shop Laser Cutter and Engraver and LightBurn Software (\$26,000), MIG Welding Machines with electrical. (\$20,500), Epson SureColor P9570 44 inch Production Photo and Graphics Printer (\$7,500)**
- ii. **Healthy Kids, Healthy Schools: Safety Playground Surfaces (\$21,000), Freezer/Prep work (\$79,000)**
- iii. **ADA Equal Access Grant: Bleachers (\$20,000), Concessions/Bathroom Update (\$60,000), Asphalt (\$20,000)**
- iv. **Urgent Repair Grant: Roof Top Units (\$320,000), HS Boilers (\$180,000)**

Paul Golob made a motion to approve the grant award projects as presented. Kyle Shinn seconded the motion. All approved, motion carried. The grant award projects were approved as presented.

**g. Farm Lease Agreement**

Paul Golob made a motion to approve the farm lease agreement as presented. Kyle Shinn seconded the motion. All approved, motion carried. The farm lease agreement was approved as presented.

**SUPERINTENDENT'S REPORT (I)**

**a. Spring Newsletter**

A spring newsletter was sent home with all students this week reminding families about conferences and updating them on important dates and events happening in the district.

**b. Health Fair & Vaccine Clinic, March 27<sup>th</sup>**

On Wednesday, March 27<sup>th</sup> there will be a health fair and vaccine clinic at the Granger Middle School from 3:30-7:00 pm. Vaccines will be free to children ages 6-18. District nurse, Estefania Guerrero, is organizing the event along with the Department of Health.

**c. Parent Conferences, No School March 28 & 29**

Parent conferences are taking place throughout the week of March 25<sup>th</sup>. There is no school for students on Thursday and Friday, March 28<sup>th</sup> and 29<sup>th</sup> to allow for conferences during the day.

**d. Spring Break April 1-5**

There is no school April 1<sup>st</sup> through 5<sup>th</sup> for Spring Break. All schools and offices will be closed. School will resume on April 8<sup>th</sup>.

**e. Upcoming Board Committee Meetings**

Superintendent Hart shared the board committee schedule. There are two committee meetings that take place in April.

**f. Granger School District Annual Report**

The annual report is complete and has been mailed out to all Granger residents. The report recaps the demographic and financial statistics for the 2022-2023 school year. This report is required yearly.

## UPCOMING BOARD MEETINGS (I)

- a. **April 24, 2024 Board Study Session, 6pm @ GMS Library**
- b. **April 29, 2024 Regular Board Meeting, 6pm @ GMS Library**

Superintendent Hart shared the details of the upcoming Board meetings in April. The Board meetings will continue to be held in the library at GMS.

## ADJOURNMENT

Board Vice-Chairman, Rick Russell, adjourned the regular board meeting at 6:45 p.m. He announced that the Board would take a 10-minute break and then enter into executive session to discuss the performance of a public employee.

## EXECUTIVE SESSION (RCW 42.30.110) - Performance of Public Employee

The Board entered into executive session at 6:55 p.m. They anticipated they would need 20 minutes to discuss the performance of a public employee. The executive session adjourned at 7:15 p.m. No action was taken.

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Dalia Chavez – Isiordia, Chairman

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Paul D. Golob, Board Member

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Kyle Shinn, Board Member

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Rick Russell, Vice-Chairman

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Veronica Bermudez, Board Member

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Dr. Brian Hart, Superintendent, Secretary